

## REMOVAL ACTION "SEQUENCE"/CHECKLIST

Site name/location Elizabeth Carl Gas Site #2OSC MATAREWICZ

- 1 10/14/90 Date request received, from whom? Technical + Program Support Section.
- 2 3/8/91 Date response to sender.
- 3 4/12/91 Date Removal Site Assessment begun, see Module II.
- 4 11/18/90 Site visit date. Site Entry Safety Plan NA.
- 5 N Access agreement needed? Y(N) NA Date Obtained.
- 6 4/12/91 Memo to ~~SC~~<sup>ORC</sup> requesting Enforcement support.
- 7 SC person NA ORC person MELVA HAYDEN.
- 8 Remedial person NA.
- 9 Categorization of site? 6+ per N. Magriples.
- 10 2/3/91 Removal site evaluation complete, include draft scope of work and estimate of costs. Mitigation \$ 60,000.00.
- 11 Removal eligible, indicate (Y/N). IMMEDIACY? Y.
- 12 NPL status, dioxin or previous notice to PRP's status.
- 13 Date notice letter to PRP's \_\_\_\_\_.
- 14 Date and Id number of 106 orders \_\_\_\_\_.
- 15 Principle PRP's \_\_\_\_\_.
- 16 Date Draft action memo for review/comment. Expedited \_\_\_\_\_/Full \_\_\_\_\_.
- 17 Date action memo signed. Date of Verbal \_\_\_\_\_.
- 18 Project ceiling \$ \_\_\_\_\_ Mitigation contracting \$ \_\_\_\_\_.
- 19 4/14/91 Obtain site number 7R.
- 20 Exhibit IV-2 contractor choice \_\_\_\_\_.
- 21 Delivery Order # \_\_\_\_\_.
- 22 Procurement request in for \$ \_\_\_\_\_.
- 23 DCN's \_\_\_\_\_.
- 24 Work plan \_\_\_\_\_ Site safety plan \_\_\_\_\_.
- 25 Sampling plan \_\_\_\_\_ TDD # \_\_\_\_\_.
- 26 Draft Community Relation Plan. Public Meeting \_\_\_\_\_.
- 27 4/19/91 Fact Sheet.
- 28 Begin Administrative Record, repository is at \_\_\_\_\_.
- 29 Notice in media \_\_\_\_\_ on \_\_\_\_\_.
- 30 Begin Site file/documentation (log book, daily work orders, etc.).
- 31 Obtain or document previous access agreements.
- 32 On site mobilization.
- 33 Begin RCMS and incident obligation log.
- 34 Obtain site RCRA Generator Id# \_\_\_\_\_.
- 35 Complete necessary off-site disposal policy documentation.
- 36 Post removal site control plan.
- 37 Date ERCS Performance Evaluation Report.
- 38 Date time exemption to 12 months limit.
- 39 Date additional removal action needed.
- 40 First POLREP? \_\_\_\_\_ Final POLREP? \_\_\_\_\_.
- Action Completion date \_\_\_\_\_.
- 41 TDD Performance Observation Report.
- 42 PRP Takeover?
- 43 PRP Report.
- 44 OSC Report.

